March 17, 2020

Dear Participants and Family Members,

As worldwide concerns increase regarding the spread of the coronavirus (COVID-19), Palm Beach PACE is actively monitoring the situation by following the guidelines from the local PBC Health Department and two reliable sources:

- The World Health Organization (WHO)
- The United States Centers for Disease Control and Prevention (CDC)

At this time, PB PACE has implemented a number of changes in order to safeguard everyone:

- We have encouraged a decrease of day center attendance unless there is an emergent or medical condition change.
- We have limited visitation at all PB PACE Centers from not only PPTs, but caregivers and vendors.
- We instituted daily screenings with a temperature check on all persons wanting to enter the PB PACE centers.
- We will continue to adhere to social distancing recommendations from the CDC, by keeping those attending the day centers at least 6ft from each other during meal times and activities.
- We continue to strongly recommend that any travels be postponed or cancelled as this time. As of 3/16/2020 all travels or exposure to any airports and cruises will need to be met with self-isolation for 14 days post trip or exposure before being able to enter the PB PACE Centers.

As a healthcare provider, we ask that you notify your assigned PB PACE Center immediately if you or any family members closely involved in your care anticipate any travel.

We encourage everyone, you, your caregivers, and our staff to help prevent infection by observing these simple measures:

- **Observe proper hygiene.** Wash your hands frequently, use hand sanitizer, and cover any coughs or sneezes.
- **Stay home if you aren’t feeling well, especially if you have a fever, or experiencing any upper respiratory symptoms such as cough, sore throat, runny nose.** Avoid contact with others who are sick.
- **Avoid all non-essential travel.** If you must travel, be prepared—confirm government entry requirements for any international trips, and follow health and safety guidelines in all airports.
- **Practice social distancing.** Utilize conference and video capabilities instead of meeting in-person.

Should you have any questions, please feel free to contact your assigned center:

Delray Beach Center: 561-501-5858  
Greenacres Center: 561-335-5570  
West Palm Beach Center: 561-899-2999

***Weekly updates will be sent. Please review and call with any questions. If you need this communication in another language please contact 561-868-2999***

Sincerely,

Palm Beach PACE Administration
March 5, 2020

Dear Participants and Family Members,

We know some of you may be concerned about the spread of COVID-19 (the new coronavirus) being reported in the media and how it may impact us here on the MorseLife campus and the Palm Beach PACE Program. Ensuring our clients are cared for in a safe and healthy environment is our greatest concern.

At this time, we don’t have any cases in our community. The Centers for Disease Control and Prevention (CDC) have recommended a variety of steps that we are implementing to help reduce the potential for the virus to enter our building.

We need your help in battling COVID-19 and we request that you **do not visit the MorseLife campus nor the PB PACE Program Centers** if you have any symptoms of respiratory illness. Those symptoms include: cough, fever, sore throat, runny nose, and/or shortness of breath. We understand that connecting with family members is incredibly important. Please consider such alternative methods as telephone calls, email, text, Skype and Facebook.

We are also posting signs on our entryway doors to notify visitors of the symptoms of COVID-19. All visitors are **required to be screened at the reception desk and are required to use the hand sanitizers located at each entrance prior to entering the building**.

We are following the recommendations of the CDC on prevention steps, including following strict handwashing procedures, and in many circumstances, wearing gowns and gloves when interacting with participants who are unwell.

In addition to staying informed with the CDC recommendations, our community is in close contact with the local and state health department and we are following their guidance.

Should you have any questions, please feel free to contact your assigned center:

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- Greenacres Center: 561-335-5570
- West Palm Beach Center: 561-899-2999

***Weekly updates will be sent via text, email and paper mail. Please review and call with any questions***

Sincerely,

Palm Beach PACE Administration